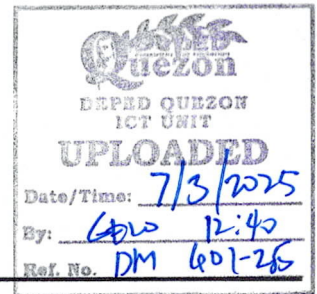




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



July 03, 2025

DIVISION MEMORANDUM
DM No. 601, s. 2025

TEMPORARY IN-CHARGE OF AUDIT TEAM NO. R4A-22, NGAS-CLUSTER 5

To: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit Heads
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In view of the optional retirement effective May 23, 2025 of **Ms. Elenor A. Pavino**, State Auditor IV, Audit Team Leader of Team No. R4A-22, NGAS-Cluster 5 and pursuant to CSC, ARTA, DTI Joint Memorandum Circular No. 2019-001 dated July 17, 2019, **Ms. Maribel S. Mateo**, State Auditor IV, is temporarily designated as In-Charge of Team No. R4A-22, NGAS-Cluster 5.
2. For the information and guidance of all concerned, refer to the attached memorandum from COA.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

osdstop/07/03/2025

DEPEDQUEZON-TM-SDS-04-009-003



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REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. IV-A
Commonwealth Avenue, Quezon City

MEMORANDUM

TO : **MARIBEL S. MATEO**
OIC-Supervising Auditor
State Auditor IV
National Government Audit Sector Cluster 5

THRU : *Hon. P. Ruidera*
MELANIE P. RUIDERA
Director III
Assistant Regional Director

FROM : *Chona P. Labrague*
CHONA P. LABRAGUE
Director IV
Regional Director

All of this Regional Office

SUBJECT : Temporary designated as In-Charge of the Audit Team No. R4A-22, NGAS-Cluster 5, this Regional Office

DATE : June 18, 2025

In the interest of the service and in view of the optional retirement effective May 23, 2025 of Ms. Elenor A. Pavino, State Auditor IV, Audit Team Leader, Team No. R4A-22, NGAS-Cluster 5 and pursuant to CSC, ARTA, DTI Joint Memorandum Circular No. 2019-001 dated July 17, 2019, you are hereby temporarily designated as In-charge of that Audit Team so as not to disrupt its operations.

For strict compliance.